



Job Description
Business Representation/Organizer
IAMAW District Lodge 947
Servicing San Diego, CA

Job Description:

Business Representative/Organizer position provides the full range of representation to members in their assigned areas. This includes grievance handling through the arbitration level; contract negotiations; assisting, developing, training, and mentoring the elected leadership of Local Unions; appearances before governmental Councils, Boards and Commissions; working with coalitions and other labor organizations; political action; internal communications programs; and internal organizing. Accordingly, a BR/ORG schedule, hours and workload are very unpredictable. BR/ORG may be sent to take immediate control of contentious situations when good judgment, experience and expertise are required.

Job Duties:

- Negotiate or assist in contract negotiations, including proposal development, contract campaigns, and negotiations.
- Train and assist stewards and officers in representation work, including grievances and disciplinary appeals up to and including arbitrations.
- Assist stewards in the creation of local union newsletters and other communications.
- Work with stewards in the development and implementation of worksite issue campaigns.
- Train and assist stewards and committees in the development of political and legislative action programs, including assessing potential candidates for office, recruiting and training member political activists, and lobbying elected officials, union organizing practice and principles, labor laws, anti-union/employer tactics, developing strategies and formulating conclusions.
- Excellent leadership and motivational skills.
- Familiar with word processing, database and publishing software that develops leaflets, flyers, newsletters and other materials.
- Other related duties as required.

Requirements:

- Extensive knowledge of labor unions and labor relations issues in the public and private sector.
- Ability to establish rapport with and organize members in widely diversified ethnic, social, and economic groups.
- Experience in advocacy and leadership development.
- Effective written and verbal communication skills.
- Quick learner possessing strong interest and working knowledge of labor rights and contract language.
- Extensive project management experience in a high-stress environment.
- Research and analytical skills necessary to assess and plan effective projects.
- Experienced in the use of most widely used computer programs, familiar with desktop publishing and social media.
- Required to have training at the William Winpisinger Education and Technology Center, and may be required to take further classes to further better the representation of the membership.
- Must be a member of the IAM in good standing for no less than Two (2) years.

If interested, please submit resume via email to s.vasquez947@gmail.com with a cc. to IAM947@hotmail.com or FAX at (562) 427-1122, no later than 5:00PM on May 27, 2022.